



Clyst Valley Pre-School
Clyst St Mary
Exeter
EX5 1BG
01392 876615
admin@clystvalleypreschool.org



Contact Information

Childs name	
Date of birth	
Siblings	
Mothers name & occupation	
Fathers name & occupation	
Who has parental responsibility?	
Address	
Does the child live here full-time? If No please give address	
Telephone Number	
Mobile	
Mobile	
E-mail	
Religion	

Emergency Contacts (we must be able to reach these contacts & they must be able to respond in an emergency)

1.	
2.	
3.	
4.	
5.	

Doctors Name, Address and Telephone Number

Health Visitor

Immunisations, are they up to date? Yes/No If No, give details below

Details of Any Additional Needs, Including Developmental, Educational, Cultural etc.

Any Allergies (Dietary, eczema, asthma, etc.)

Is your child toilet trained? Please delete Yes/No

We expect children to be toilet trained or at least working towards it when they start pre-school, however we realise that some children take a little longer than others and we will work with you to support your child during toilet training.

Additional Information (Please include all relevant details that will help us get to know your child, for example, also attending another day-care setting, looked after by a childminder, living with one or both parents etc.)

Please give an indication of start date, if you will be using funding, whether you will be splitting your funding between us and another provider.

Please give an indication of the sessions you would like.

	Morning Session (9.15-12.15)	Afternoon Session (12.15-3.15)
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Please tick to give parental consent and to agree to the following conditions:

- I agree that in an emergency, any necessary treatment will be sought and/or administered to my child and I will be contacted immediately.
- I give my consent for Clyst Valley Pre-school to take and use photos of my child in his/her Learning Journey.
- If I no longer require a place for my child, a terms written notice must be given wherever possible. Non-attendance for a session will still incur a fee.
- I confirm that when my child is eligible for early years education funding, I will provide evidence of their date of birth.
- I will ensure that my child attends regularly and I will complete an absence form for periods of non-attendance.
- If I wish to change my child's sessions, I will put it in writing.
- I give consent for my child to be included in any outings/visits as arranged by Pre-school (this may include walks to the shop, visits to Clyst St Mary School, walks to the park/village hall).
- I understand that the information on this form is held securely by Clyst Valley Pre-school.
- I understand that parts of the information on this form are held on a secure data base by Devon County Council for the duration of the time that my child receives early education funding from Devon County Council and will only be used for local authority education funding purposes.
- I confirm that the above information is correct at the time of completion and I will notify Pre-school of any changes that may affect my child.

Name (printed)	
Signature	
Date	

Clyst Valley Pre-school is managed by a committee of volunteer parents, if you would like to know more or feel you may like to join the committee, please indicate here.
Yes/No

For marketing purposes, please could you indicate how you found out about Clyst Valley Pre-school?

For Office Use: Prosepectus Sessions agreed Welcome Pack Email DOB Evidence

